

MINUTES OF A MEETING OF ARCOTT PARISH COUNCIL HELD ON 6th September 2022

PRESENT: Paul Wilson, Martin Byrne, Daniel Cooper and Luke Collins

APOLOGIES: Lee Savidge, Paul Hooper, and Alex Dean (Arcott PC)

ALSO PRESENT: Calum Miller (OCC).

17. Declarations of Interest

None.

18. Minutes of the Last Meeting

The minutes of the meeting held on 5th July 2022 were agreed as drawn.

19. Councillors' report

Cllr Miller confirmed he is still pursuing the extension to the 30mph speed limit in Palmer Avenue. Parish Councillors raised with him their concerns about the condition of the pavement, now that the bus stop has been moved and children have to walk further to school.

OCC's consultation on its Transport Strategy is ongoing.

OCC is working with its Districts on "cost of living" advice and other emergency measures. OCC Cabinet Members will be meeting voters both on line and in person, and are looking at priorities for their 2023/4 budget.

20. Planning

22/02466/DEM – HQ Bicester Garrison, Palmer Avenue - Demolition of a block of four interconnected, two storey buildings of brick construction with flat roofs. Formerly used as office accommodation for the MOD but currently vacant and disused. Status – valid application received 22/01950/CLUE - Bungalow Adjacent Green Court Kennels Clue Hill Farm Arcott - Certificate of Lawfulness of Existing Use for the use of the existing bungalow as a dwelling house. Status – under consultation

22/01862/DEM - Clue Hill Farm, Green Court Kennels Street at Corner Farm - Demolition of kennel, cattery buildings and associated buildings. Status - prior approval not required 22/01803/F – Land at MOD, Palmer Avenue. This is to do with HS2 temporary buildings being removed on or before 30th December 2023. Status - under consultation.

22/01741/F – 61 Buchanan Road. Demolition of conservatory; erection of part single and part two storey rear extension; conversion of part of garage to living accommodation. Status - under consultation.

20/03634/F – The Poplars – 13 Mill Lane. Re-submission of application 20/01846/F – application changed from 4 properties to 3 properties. Status - under consultation. Decision will be delegated.

Planning decisions 22/01305/DISC - Sites B C D And E MOD. Discharge of condition C3 (junction vision splays) of related app 21/00585/REM. Status – application permitted.

21. Finance

The Financial report for January 2022 is attached as an Appendix to these Minutes.

Invoices

Cheques and bank transfers have been authorised as follows :

Moore	audit	b/p	£480.00
Mr F Milloy	cleaning	b/p	£140.00
HMRC	CI tax	b/p	£40.60
Mrs A Davies	Salary	b/p	£173.99
Mrs A Davies	Data protection fee	b/p	£40.00
Carpet trader	vH floor	b/p	£6847.50
Arncott Athletic	Football pitch	b/p	£66.00
F Milloy	cleaning	b/p	£140.00
Mrs A Davies	Salary	b/p	£162.74
HMRC	CI tax	b/p	£40.80

22. Parish Council matters

a. Village Hall projects

The installation of the new floor in the main hall was completed on August 11th – a day before the scheduled date. The parish Council noted its grateful thanks to all concerned at Carpet Trader for such a splendid result. The total cost, including VAT, of the new floor installation was £13,695. The nett cost was £11,412.50p. An invoice has been emailed to CDC and a request has been made for £11,412.50p to be reimbursed into the parish's bank account from the parish's available grant funding. The parish council can reclaim the VAT amount of £2,282.50p.

b. Hedge adjacent to the playing field.

The Parish Council has received another request for permission to plant a hedge on the outside of the fence at 7 Harper close. However, the residents making the request indicated that they would not be attending the meeting.

c. War Memorial

The Chairman has contacted five companies regarding for quotes. getting this done. Companies one and two couldn't help

Company three eventually quoted £599.85 + VAT to clean the stone and £1,866.20 + VAT to jet wash the patio, Company four quoted £1,200 to clean the memorial stone but included jet washing the patio area. He has spoken with a representative of company five, who has given a day rate price instead of an item price of £650 for either the stone, the patio or both. He also suggested the parish Council try cleaning the memorial stone and recommended a psuitable product.

d. Village Hall Trust Deed

The Parish Council agreed to proceed to register the title to the playing filed with HM Land registry.

d. Tree and Hedge Maintenance Plan

- e. This work is currently being carried out in accordance with the recent tree and hedgerow report compiled by Bicester Tree Services. The report has highlighted a considerable amount of work that must be done to some trees and hedgerows around the village. The total cost of the work, including VAT, is £6,540. (The nett cost will be £5,450. The parish council can reclaim the VAT amount of £1,090)
- f. Playground transfers
Ongoing.
- g. Playground maintenance
Cllr Hooper has repaired the hut / shelter at the small playground by Buchanan Road, with a lovely new roof painted bright blue and repairs done to the framework. The Council still needs to be decided what should be done to this playground to benefit children in the village. RoSPA carried out inspections at the end of July of the playgrounds at the village hall, Orchard Close and at the corner of Buchanan Road / Murcott Road. Generally, the reports are good with no high risk / serious issues found. Some minor works are required.
- h. Ploughley road
The issue of speed humps and traffic noise along Ploughley Road was discussed at the July parish council meeting, It would seem that there is already a 7.5 tonne weight limit restriction in force for most roads around the Parish. However, lorries making deliveries within the weight restricted areas can ignore these limits as they're legally entitled to make a delivery. When a lorry is in the restricted area, it isn't possible to know if the driver is delivering somewhere within that area or just ignoring the rules. Any action by OCC or the police will require residents to record and document vehicle types / movements / days / times of lorries / trucks and buses along Ploughley Road
- i. Funding support available for village halls
The parish council received info about the Platinum Jubilee Grant Fund that was announced in May of this year. The funding is not yet available but the suggestion from ACRE (Action with Communities Rural England) is that any parish council interested in trying to secure some funding should register its interest. The Clerk has done this, applying for a grant of up to £7500 to finance the upgrading of the village hall changing room i.e decorating / new bench seats and wall hooks / additional shower head(s)etc.
- j. Green lane road widening (update)
This project is now unlikely to happen anytime soon, as the Chairman has been advised that the likely cost is in the region of around £31,000 for the necessary work. This is because, next to the verge of the village green there is a water main running the length of Green Lane. Kerbstones are not allowed to be placed directly on top of a water main so the road would need to be made wider than originally thought and more work / materials would be required – hence the higher cost.

23. Correspondence

None relevant. The Council was reminded that OCC are consulting on their transport proposals.

24. Any other business

Defibrillator unit – The Chairman was advised by a village resident that a resident in Lower Arncott needed to gain access to the defibrillator unit that is sited at The Plough Inn but was unable to open the door to the cabinet when needed. He also received a telephone call about this issue from the South Central Ambulance Service. He checked the code for the combination lock on that unit with the resident who had spoken with him. The code given out by SCAS is correct and the door could be opened. However, it was dark when they did this and it was difficult to see the numbers on the combination lock on the cabinet door. He also

checked the unit sited at the village hall and opened that cabinet door with ease. The code is the same for both cabinets to avoid any chance of confusion.

The Parish Council agreed that the housing units for the defibrillators should be upgraded so that the code can be seen easily in all circumstances.

He has also been advised that the software version in the defibrillator units needs to be upgraded. This will be free of charge as the units are being recalled. He has arranged for the staggered collection and return of both units so that there will be one unit available whilst the other is away from site. The unit located at The Plough Inn will be collected on Monday 26th September and returned on Thursday 29th September. The unit located at the village hall will be collected on Friday 30th September and returned on Tuesday 4th or Wednesday 5th October.

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25. Date of next meeting

Parish council Meeting 6th November 2022.